

St. Cedd's Church of England Primary School

East End Road, Bradwell-on-Sea, Southminster, Essex CM0 7PY

Acting Headteacher: Mrs Lyndsey Wood

Acting Assistant Headteacher: Mrs Emma Tentner

Tel: 01621 776219 Email: admin@st-cedds-pri.essex.sch.uk

Website: www.st-ceddsprimary.co.uk



Monday 31st August 2020

Dear Parents/ Carers,

I hope you have all enjoyed the Summer holidays and have managed to spend quality time together. The weather has been very kind to us so I hope that, although there have been restrictions on where we have and have not been able to take the children, that you have managed to enjoy the break.

The Trust have been working hard behind the scenes to help us develop a new school website and it is now live! It will continue to be developed over time but I hope that you find it both useful and informative. Please take time to explore the website to familiarize yourself with the contents and in the meantime, we will support navigation around the site by informing you where to find specific documents as they are shared with you.

With just one week to go until school resumes, I wanted to reassure you that we have followed Government guidance in relation to the safe re-opening of schools. We will continue to work hard to implement required hygiene measures, including regular washing of hands for staff and pupils, good respiratory hygiene and enhanced cleaning regimes. Posters displaying the 'Catch it, Bin it, Kill it' message continue to be displayed around the school alongside messages to support effective washing of hands. Please see the flowcharts attached which outline the processes which will be followed should a child or member of staff display symptoms of Coronavirus (COVID-19). Contact sheets will be sent out during the first week of term to ensure that we have the most up-to-date contact details for you.

I have outlined the key points as per my letter dated 17th July. If you have not already done so, please read or re-read this letter which outlines plans for a full re-opening in much more detail.

The timings of the school day have been altered to accommodate staggered start and finish times to avoid congestion at the gates. This will be determined by surname:

Surnames	Drop off time	Pick up time
Letters A-G	8.30am	3.00pm
Letters H-N	8.40am	3.10pm
Letters P-Z	8.50am	3.20pm

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Please do not arrive before these times to avoid over-crowding at the gates/ playground. Can I also ask that when you drop off/ collect your child, that you leave the premises in a prompt manner. Please **do not** park your car along the school road when dropping off/ collecting your child, out of respect to our local residents. The local police continue to carry out spot checks to monitor this. Please support us by parking in the Village Hall carpark.

For those children travelling to school by bus or taxi, staggered entrance will not apply and they will enter the school building as soon as they arrive. For those of you who have children travelling on the school minibus, you will have received a letter outlining the collection and drop off points and times. Please ensure that you are prompt and follow the times given. Due to the minibus doing two trips both before and after school, we are unable to wait for any latecomers. If children are not collected promptly from the bus, they will be taken back to school until the parent comes to collect them.

Full school uniform must be worn. If your child is unable to tie their own shoe laces, please ensure they wear shoes with a Velcro fastening. Staff will not be able to tie shoe laces. A copy of the School Uniform Policy is available on the school website under 'Key Information-Information Hub- Policies'. Please note changes for the coming year highlighted in yellow. On PE and Forest School days, the children **must** attend school in their kit which will be worn throughout the day. The children should **not** bring a PE/ Forest School bag to school. All classes will have PE with Mr Corley on a Wednesday. By the end of the first week back at school, you will be informed by your child's class teacher on which day they will have Forest Schools.

Resources brought into school should be kept to a minimum: a **small** bag **or** book bag (not both), lunchbox, water bottle (water fountains will be out of use) and coat/ jacket. Children do not need to bring hand sanitizer into school as this will be readily available. As per Government guidance, the children are not expected to wear face masks when in school. If a child wears a face mask on the journey to school, which is reusable, they should bring a plastic bag to put it in and keep it in their school bag. Disposable masks should be put in a plastic bag and sealed for disposal. Some staff may, as needed, wear PPE- e.g. when administering medication or first aid or when checking pupils for signs of ill health, but will not be wearing PPE throughout the day.

During the school day, children will remain in their class 'bubble'. Playtimes and lunchtimes will be staggered to minimize contact between bubbles. Staff will support the children during these transition times, ensuring that they know where to go and making sure that hands are washed/ sanitized regularly. To allow for this, some variation to the school timetable has been made including lunchtime, which will be from 12pm-1pm. There will be no afternoon playtime. A full school curriculum will continue to be offered with the exception of music lessons which will resume in due course. Due to the mixing of bubbles, after school clubs will not run during Autumn 1 and will be reviewed thereafter.

It is understandable that some children may be feeling anxious or nervous to return, after such a long time. Please reassure your child that school is a safe place to be and all members of staff are here to support their return. Time will be spent each day focusing on developing

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the children's mental health and well-being and although routines are slightly different than usual, we will help them to adapt and feel at ease once again.

On behalf of all of the staff, we are very much looking forward to welcoming children in Years 1-6 back into school on Monday 7th September and our new Reception children on Wednesday 9th September.

Yours sincerely
Lyndsey Wood
Acting Headteacher

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