

St. Cedd's Church of England Primary School

East End Road, Bradwell-on-Sea, Southminster, Essex CM0 7PY

Acting Headteacher: Mrs Lyndsey Wood

Acting Assistant Headteacher: Mrs Emma Tentner

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Friday 17th July 2020

Dear Parents/Carers,

I hope that you all remain safe and well and are looking forward to enjoying the Summer break with your children. Although there are still restrictions on what we can and cannot do, I do hope that you all manage to enjoy spending quality time together.

As we reach the end of the academic year, I wanted to outline our plans for September opening. We have received a number of Government documents in the past few weeks to support this as well as Essex and Trust guidance, which has enabled us to complete a thorough risk assessment. I have outlined below the key areas:

What time should my child come to school?

- The timings to the school day will be altered to accommodate staggered start and finish times to avoid congestion at the school gates. This will be determined by surname.

Surnames	Drop off time	Pick up time
Letters A-G	8.30am	3.00pm
Letters H-N	8.40am	3.10pm
Letters P-Z	8.50am	3.20pm

Please do not arrive before these times to avoid over-crowding at the gates/playground.

For those children travelling to school by bus or taxi, staggered entrance will not apply and they will enter the school building as soon as they arrive.

What will classrooms be like?

- Children will be in class bubbles with their class teacher and LSA. They will stay within their class bubble throughout the day. Any movement between bubbles will be kept to a minimum. Where this needs to happen, children will be given an allocated space to work.
- Classrooms will be arranged with single tables facing forward (with the exception of the Reception class). Two children will sit side by side at a table. See photograph below as an example of what classrooms may look like:



Year 2/3 and Year 4/5

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- Movement around the classroom and school will be limited.

What should my child bring to school?

- We will be asking you to limit resources that come in and out of the school building as items will be kept at their specific tables so as not to use the coat peg areas (with the exception of the Reception children). Children will only be able to bring a **small bag or book bag** (not both), lunchbox, water bottle and jacket/coat. Water fountains will be out of use. Children **should not** bring in any items for 'show and tell' or hand sanitizers. This will be readily available in school.
- Full school uniform should be worn. If your child is unable to tie their own shoe laces, please ensure they wear shoes with a Velcro fastening. Staff will not be able to tie shoe laces and they are a hazard if left undone. PE with Mr Corley will be every Wednesday (with the exception of Pangolins who will have PE with Mrs Tentner) and **all** children should come to school wearing their PE kit (please see Uniform Policy). Children should not bring a PE bag into school. PE will be outside as much as possible so please ensure your child has a warm PE kit for cooler days. A second physical session will be led by the class teacher and will be based on dance and music to promote mental wellbeing. The children will wear school uniform for this session. On Forest Schools days, the children should come to school wearing their Forest Schools kit. Children should not bring a Forest Schools bag to school. During their first session, wellington boots can be brought into school and will remain in school.
- All pupils will be given their own 'resource pack' containing pencil, rubber, ruler etc to be used throughout the day – they should not bring a pencil case.

What will playtimes and lunch times look like?

- There will be staggered playtimes and lunchtimes to minimise contact between bubbles. There will be no more than two bubbles in the playground at any one time, situated on each side of the playground.
- Children within the class bubble will not be expected to socially distance from each other during outside play.
- Lunchtimes will be staggered to minimise contact between bubbles.
- School meals will be available and will be served in the lunch hall. There will only be two bubbles in the hall eating at any one time, on either side of the hall.
- The school will continue to provide meals for those in Reception, Year 1 and Year 2 as part of the universal free school meal incentive.

Learning

- We will be offering an ambitious and broad curriculum in all subjects from the start of the Autumn term.
- Time during the day will be spent on promoting mental health and well-being.
- On each table, there will be a set of resources for each lesson. These will only be shared between table partners.
- Staff will maintain a minimum of 1 metre distance from the children and where closer contact is needed, a face visor may be worn.

Keeping pupils and staff safe

- The school will continue to work extremely hard to implement the required hygiene measures. All staff and children will wash their hands/ use hand sanitizer when entering the school building as well as before they leave at home time. Children will be reminded and supported to wash/sanitize their hands regularly throughout the day.
- An enhanced cleaning regime will continue to be in place throughout the day as well as a thorough clean after school.
- Children, as per Government guidance, are not expected to wear face masks. Unless managed properly and hygienically, wearing masks can be more of a health hazard. Children may wear masks on the journey to school if you wish them to, however, they will be

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asked to remove them before entering the school playground. Disposable masks should be put in a plastic bag and sealed for disposal. Anyone using a reusable mask will bring a plastic bag to put it in and keep it in their school bag.

- Posters displaying the 'Catch it, Bin it, Kill it' message have been placed around the school and children will again be reminded of this message.
- Some staff may, as needed, wear PPE- e.g. when administering medication or first aid, when checking pupils for signs of ill health, but will not be wearing PPE throughout the day.
- If any child or a member of staff becomes unwell with a new, continuous cough or high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they will be sent home and advised to follow the 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection', which sets out that they must self-isolate for at least 7 days and should arrange to have a test to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms. Where a child is waiting to be collected, the child will be isolated in the SENCo room, where there is appropriate ventilation. PPA will be worn by staff caring for the child.
- Any members of staff who have helped someone with symptoms and any children who have been in close contact with them, do not need to go home to self-isolate unless they develop symptoms themselves (in which case, they should arrange a test) or if the symptomatic person subsequently tests positive or they have been requested to do so by NHS Test and Trace.
- Schools will be provided with a small number of home testing kits that can be given directly to parents/ carers collecting a child who has developed symptoms at school, or staff. Advice will be provided alongside the kits (we are awaiting further guidance on when these kits will arrive). If someone tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. Other members of their household can stop self-isolating. If someone tests positive, they should follow the 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection' and must continue to self-isolate for at least 7 days from the onset of their symptoms and then return to school only if they do not have symptoms other than a cough or loss of sense of smell/ taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 7-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.
- Frequently used equipment/furniture etc (e.g. door handles/dinner tables/desks) will be cleaned more regularly.

Attendance expectations

- As per Government guidance, it is vital for all children to return to school to minimise as far as possible the longer-term impact of the pandemic on children's education, wellbeing and wider development. Missing out on more time in the classroom risks children falling further behind. School attendance will therefore be mandatory again from the beginning of the Autumn term. Usual rules on school attendance will apply.

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Will there be whole school events and after school clubs?

- As per the current guidelines, children will stay within their class bubbles meaning that whole school events will not take place until guidelines change.
- Daily Collective Worship will take place in the classrooms.
- Any booked trips or visitors into school will be subject to there being a cancellation policy.
- After school clubs will not run during Autumn 1 and will be reviewed thereafter. This is to enable us to reduce mixing of bubbles.
- Subject to Government guidance, swimming lessons will resume in the Spring term.

Will there be a school bus?

- Current guidelines regarding the use of public transport remains the same, people should avoid using public transport where possible. The school minibus will be in use from September. Due to the size of the minibus, we are unable to avoid class bubbles mixing on the bus but will seat children with peers from within their class bubble. Children will be given hand sanitizer when they enter and exit the minibus.
- Where possible, we ask that you walk, cycle or drive your child into school. If travelling by car, please be sure to park in the village hall car park and not along the road outside of school. This will support the staggered drop off and collection times as well as social distancing.

What happens if there is a class bubble or local lockdown?

- Where a class bubble needs to self-isolate, or there is a local lockdown requiring children to remain at home, we will offer remote learning. This may be in the form of online lessons or home learning packs. The curriculum will continue to be followed. There will be a bigger emphasis on children completing set tasks to avoid children falling further behind.

The staff at St. Cedd's continue to be committed to ensuring that children feel safe and secure when they return. The children's emotional well-being is extremely important to us all and I want to reassure parents that this will be our main priority for a full reopening. If you or your child are anxious about the return to school, please do contact us and we will do our very best to reassure and support you.

On behalf of all of the staff at St. Cedd's, we would like to sincerely thank you for your support and encouragement throughout this time. Your dedication as parents has been incredible and regardless of how much work your child completed during closure, we appreciate all that you have done and we very much look forward to welcoming you all back to school in September.

Yours sincerely,

Mrs Lyndsey Wood
Acting Headteacher